

Self appraisal report for Year (2022-23)

Auditor Agency: SUNIL DUTT

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: Indian Institute of Information Technology (IIIT), Una

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://iiitu.ac.in/	Fully Met	1.28	https://iiitu.ac.in/
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://iiitu.ac.in/about/directors-desk/	Fully Met	1.28	https://iiitu.ac.in/about/directors-desk/
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://iiitu.ac.in/about/vision-mission/	Fully Met	1.28	https://iiitu.ac.in/about/vision-mission/
1.1.4	Function and duties	Fully Met	1.28	1.28	There is only one office inside the IIIT Una, Himachal Pradesh	Fully Met	1.28	https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-4-of-the-RTI-act.pdf
1.1.5	Organization Chart	Fully Met	1.28	1.28	The Professor and HoD posts to be filled up.	Fully Met	1.28	https://iiitu.ac.in/wp-content/uploads/2022/01/inst_heir.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Not Applicable	0	0	empty	Fully Met	1.28	Now available at: https://iitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://iitu.ac.in/about/rti/	Fully Met	1.54	https://iitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://iitu.ac.in/about/rti/	Partially Met	0.77	It is advised to provide complete detail
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://iitu.ac.in/about/rti/	Fully Met	1.54	https://iitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
1.2.4	Exercised	Fully Met	1.54	1.54	https://iitu.ac.in/about/rti/	Fully Met	1.54	Same as above
1.2.5	Work allocation	Fully Met	1.54	1.54	https://iitu.ac.in/about/rti/	Fully Met	1.54	Same as above
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://iiitu.ac.in/about/rti/	Fully Met	1.54	https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://iiitu.ac.in/about/rti/	Fully Met	1.54	Same as above
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://iiitu.ac.in/about/rti/	Fully Met	1.54	Same as above
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://iiitu.ac.in/about/rti/	Fully Met	1.54	Same as above
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://iiitu.ac.in/about/rti/	Fully Met	1.54	Same as above
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://iiitu.ac.in/about/rti/	Fully Met	1.54	https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://iiitu.ac.in/about/rti/	Fully Met	1.54	Same as above
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://iiitu.ac.in/about/rti/	Fully Met	1.54	Same as above
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://iiitu.ac.in/about/rti/	Fully Met	1.54	Same as above
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://iiitu.ac.in/about/rti/	Fully Met	1.54	https://iiitu.ac.in/wp-content/uploads/2023/

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								08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf; https://iiitu.ac.in/grievance-portal/
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://iiitu.ac.in/about/rti/	Fully Met	1.92	https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	https://iiitu.ac.in/about/rti/	Fully Met	1.92	Same as above
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://iiitu.ac.in/about/rti/	Fully Met	1.92	Same as above
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	https://iiitu.ac.in/about/rti/	Partially Met	0.96	IIIT, Una is advised to provide complete detail in respect of Internal Transfers within the institute
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://iiitu.ac.in/about/rti/	Fully Met	3.85	https://iiitu.ac.in/wp-content/

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								uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://iiitu.ac.in/about/rti/	Fully Met	3.85	Same as above
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://iiitu.ac.in/about/rti/	Fully Met	0.96	https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
1.7.2	Composition	Fully Met	0.96	0.96	https://iiitu.ac.in/about/rti/	Fully Met	0.96	Same as above
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://iiitu.ac.in/about/rti/	Fully Met	0.96	Same as above
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://iiitu.ac.in/about/rti/	Fully Met	0.96	Same as above
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://iiitu.ac.in/about/rti/	Fully Met	0.96	Same as above
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	https://iiitu.ac.in/about/rti/	Fully Met	0.96	Same as above
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://iiitu.ac.in/about/rti/	Partially Met	0.48	IIIT, Una is advised to provide complete detail
1.7.8	Place where the minutes if open to the public are available?	Partially Met	0.96	0.48	https://iiitu.ac.in/about/rti/	Partially Met	0.48	IIIT, Una is advised to

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								provide complete detail
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://iiitu.ac.in/about/rti/	Fully Met	3.85	https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://iiitu.ac.in/about/rti/	Fully Met	3.85	Same as above
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://iiitu.ac.in/about/rti/	Partially Met	1.93	https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf ; IIIT, Una is advised to provide complete detail
1.9.2	System of compensation as provided in its regulations	Not Applicable	0	0	empty	Fully Met	3.85	Now available at: https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf

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								ure-us-4-of-the-RTI-act.pdf
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://iiitu.ac.in/about/rti/	Fully Met	3.85	https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://iiitu.ac.in/about/rti/	Fully Met	3.85	Same as above
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Not Applicable	0	0	empty	Fully Met	3.85	Now available at: https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Not Applicable	0	0	empty	Fully Met	3.85	Same as above
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://iiitu.ac.in/about/rti/	Partially Met	0.96	IIIT, Una is advised to provide complete detail
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://iiitu.ac.in/about/rti/	Partially Met	0.96	IIIT, Una is advised to provide

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1.12.3	Training of CPIO/APIO	Partially Met	1.92	0.96	https://iiitu.ac.in/about/rti/	Fully Met	1.92	https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://iiitu.ac.in/about/rti/	Fully Met	1.92	Guidelines on RTI are published & updated and it is as on 24.07.2023
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Not Applicable	0	0	empty	Partially Met	3.85	IIIT, Una is advised to provide complete detail in respect of Internal Transfers within the institute
Total			79	78		100	90	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Not Applicable	0	0	empty	Partially Met	5.00	Now partial information

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2.1.2	Budget for each agency and plan & programmes	Not Applicable	0	0	empty	Partially Met	5.00	Same as above
2.1.3	Proposed expenditures	Not Applicable	0	0	empty	Partially Met	5.00	Same as above
2.1.4	Revised budget for each agency, if any	Not Applicable	0	0	empty	Partially Met	5.00	Same as above
2.1.5	Report on disbursements made and place where the related reports are available	Not Applicable	0	0	empty	Partially Met	5.00	Same as above
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Not Applicable	0	0	empty	Fully Met	16.67	Now partial information available at: https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf ; IIIT,

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								Una is advised to provide complete detail
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Applicable	0	0	empty	Partially Met	8.34	Same as above
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Not Applicable	0	0	empty	Partially Met	8.34	https://iiitu.ac.in/tenders/ ; Same as above
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	As per IIIT, Una, it is not applicable; https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Same as

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2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	As per IIIT, Una, it is not applicable; https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	As per IIIT, Una, it is not applicable; https://iiitu.ac.in/wp-content/up

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								loads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Not Applicable	0	0	empty	Partially Met	25.00	Now partial detail available at: https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
Total			0	0		150	83	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	As per RTI Act 2005	Fully Met	12.50	https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf

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								us-4-of-the-RTI-act.pdf
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	https://iiitu.ac.in/about/rti/	Fully Met	12.50	Same as above
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	As per IIIT, Una, it is not applicable; https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Fully Met	2.78	2.78	As per IIIT Act and statutes	Not Applicable	0	Same as above
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Same as above

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3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Fully Met	2.78	2.78	On the recommendation of HP state government.	Not Applicable	0	Same as above
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	https://iiitu.ac.in/about/rti/	Partially Met	8.34	https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf ; It is advised to upload complete detail
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	https://iiitu.ac.in/about/rti/	Partially Met	8.34	Same as above
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	https://iiitu.ac.in/about/rti/	Partially Met	8.34	Same as above
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://iiitu.ac.in/about/rti/	Fully Met	50.00	https://iiitu.ac.in/wp-content/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	GFR 2017	Fully Met	25.00	https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	GFR 2017	Fully Met	25.00	Same as above
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	GFR 2017 can be downloaded freely.	Fully Met	25.00	https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	GFR 2017	Fully Met	25.00	Same as above
Total			231	231		225	200	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	https://iiitu.ac.in/about/rTI/	Fully Met	14.29	https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf

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								ve-Disclosure-us-4-of-the-RTI-act.pdf
4.1.2	Vernacular/ Local Language	Partially Met	14.29	7.15	Depends upon the information seeker.	Partially Met	7.15	It is advised to upload Information Manual/Handbook in Hindi
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	As per the change of the public authority.	Fully Met	28.57	24.07.2023
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Partially Met	9.52	4.76	https://iiitu.ac.in/about/rti/	Fully Met	9.52	Now available at: https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
4.3.2	Name/ title of the document/record/ other information	Partially Met	9.52	4.76	https://iiitu.ac.in/about/rti/	Partially Met	4.76	IIIT, Una is advised to provide complete detail
4.3.3	Location where available	Partially Met	9.52	4.76	https://iiitu.ac.in/about/rti/	Partially Met	4.76	IIIT, Una is advised to provide complete detail

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://iiitu.ac.in/about/rti/	Fully Met	7.14	https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://iiitu.ac.in/about/rti/	Fully Met	7.14	Same as above
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://iiitu.ac.in/about/rti/	Fully Met	7.14	Same as above
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://iiitu.ac.in/about/rti/	Fully Met	7.14	Same as above
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://iiitu.ac.in/about/rti/	Fully Met	3.57	https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf ; https://iiitu.ac.in/grievance-portal/
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	Uploaded on CIC portal	Fully Met	3.57	https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	As per the institute record	Fully Met	3.57	https://iitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	As per the institute record	Fully Met	3.57	https://iitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	As per the institute record	Partially Met	1.79	IIIT, Una is advised to provide complete detail
4.5.6	Annual Report	Fully Met	3.57	3.57	Uploaded on CIC portal	Fully Met	3.57	It is advised to provide its link in th RTI Manual
4.5.7	Frequently Asked Question (FAQs)	Not Applicable	0	0	empty	Fully Met	3.57	Now available at: https://iitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
4.5.8	Any other information such as - (a) Citizen's	Not Applicable	0	0	empty	Not Met	0	IIIT, Una is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter							advised to provide complete detail
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	On CIC portal	Fully Met	14.29	https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	On CIC portal	Fully Met	14.29	https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	On CIC portal	Partially Met	14.29	IIIT, Una is advised to provide complete detail
Total			193	171		200	164	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://iiitu.ac.in/about/rTI/	Fully Met	20.00	https://iiitu.ac.in/wp-content/uploads/2023/08/RTI-Proactive-Disclosure-us-4-of-the-RTI-act.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								ve-Disclosure-us-4-of-the-RTI-act.pdf
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://iiitu.ac.in/about/rti/	Fully Met	20.00	https://iiitu.ac.in/wp-content/uploads/2022/09/TP_AuditedReport_IIIT_Una_2021-22.pdf
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Not Applicable	0	0	empty	Partially Met	10.00	IIIT, Una is advised to provide complete detail
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Met	0	IIIT, Una is advised to provide complete detail
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	https://iiitu.ac.in/about/rti/	Partially Met	10.00	IIIT, Una is advised to provide complete detail
Total			60	60		100	60	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	IIIT Una RTI Webpage	Fully Met	25.00	https://iiitu.ac.in/
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Not Met	12.5	0	empty	Not Met	0	IIIT, Una is advised to initiate the process of obtaining STQC certification and upload the same on its website
6.2.2	Does the website show the certificate on the Website?	Not Met	12.5	0	empty	Not Met	0	Same as above
Total			50	25		50	25	
Grand Total			613	565		825	622	