



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY UNA  
HIMACHAL PRADESH

An Institute of National Importance under MoE

Saloh, Una – 177 209

Website: [www.iiitu.ac.in](http://www.iiitu.ac.in)

Prof. A.N. GILL  
REGISTRAR

IIITU/Transit-LED TV Wall Panel-Invitation/2023/ 1443

20, Dec. '23

NOTICE INVITING BIDS

For the Installation of LED TV Wall Panel for the second floor guest room of Dhatvagni  
Transit House at IIIT Una

IIIT Una is an institute of National importance established by the Ministry of Education, Govt. Of India under Public Private Partnership (PPP) model. The institute is located in Saloh, Una, Himachal Pradesh. The institute offers B.Tech. programs in three streams, viz., CSE, IT, and ECE. The current student/employee strength is around 600.

The institute invites bids in two bid system for the Installation of LED TV wall Panel for the second floor guest room of Dhatvagni Transit House at IIIT Una.

All the reputed and registered eligible/experienced, manufacture's dealers/firms, fabricators, authorized distributor etc. are encouraged to participate in the bidding process. The general terms and conditions for the bidder are annexed in the Annexure-I. The Drawing has been given in the Annexure-II. The requirement is only indicative and can be change. The bidders are requested to read the tender document carefully and ensure compliance with all specifications/instructions herein.

| S. No. | Nit No.                         | Name of work  | Estimated cost in Rs.           | Earnest money | Period of completion of work in days | Last date of online submission of bid document | Time and date of opening of bid  |
|--------|---------------------------------|---|---------------------------------|---------------|--------------------------------------|--|--|
| 1      | IIITU/Transit-LED TV Panel/2023 | Installation of LED TV Wall Panel for the guest room of Dhatvagni Transit House at IIIT Una /2023 | Estimated Cost: Rs.15,60,000 /- | Rs.31,200/-   | 30 days                              | Up to 05:00 pm, 09, Jan. '24.                  | Will be intimated by mail telephonically mentioned on the cover page of tender document. |

The Tender Document is available online at IIIT, Una website [i.e. iiitu.ac.in](http://iiitu.ac.in).

The Sealed tender from eligible bidders shall reach the office of the registrar at the following address:

**The Registrar  
Indian Institute of Information Technology,  
Una Saloh, Una (HP)**

Any bid submitted after the specified time and with incomplete information will not be accepted. The undersigned may be contacted at [registrar@iiitu.ac.in](mailto:registrar@iiitu.ac.in) for any genuine queries in this regard. Canvassing in any form will straight away lead to blacklisting of the firm in the Institute.

*Amar Nath Gill*

**REGISTRAR**

- Encl.: (i) Annexure: I: Bidding Process cum General Condition  
(ii) Annexure: II: Bill of Quantity and Drawings  
(iii) Annexure: III: List of approved makes/agencies  
(iv) Form I: Details of Firm offering Bid.  
(v) Form II: Compliance Form  
(vi) Form III: Price Bid



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20, Dec. '23

**ANNEXURE I: BIDDING PROCESS CUM GENERAL TERMS AND CONDITIONS**

**A. BIDDER ELIGIBILITY CRITERIA**

1. Bidder should have proof of establishment of Firm/Company for a period of more than 03 years. The Bidder must be OEM/an authorized partner/dealer in the business of the supply and installation of the furniture. If the Bidder is an authorized partner/dealer, then a Manufacturer's Authorization Form (MAF) must be submitted along with the bid. (Eligible documents: License, OEM certificate/MAF/Any relevant document).
2. The bidder should have executed one contract for similar works having 80% value of the estimated cost  
(or)  
The bidder should have executed two contracts for similar works having 60% value of the estimated cost  
(or)  
The bidder should have executed three contracts for similar works having 40% value of the estimated cost.
3. Minimum Annual Turnover of Rs.20 lakhs per annum in any of the last 03 years.
4. Signed copy of tender document, Drawings and BOQ.
5. Copy of PAN/TAN and GST registration certificate No. to be attached with the technical bid.
6. Bidder should not have been black-listed by IITs/NITS/Govt. Offices/PSUs/Govt. Funded Universities/Govt. Funded Autonomous Bodies/Govt. Sports Bodies at any point of time.
7. There should not be any criminal proceedings/conviction against the bidder at any point of time any other information considered necessary but not included above.

**Any Bidder not fulfilling any of the above mentioned criteria duly supported by the indicated documents in Bidder compliance form shall be rightly out rejected and bid shall not be considered for further evaluation.**

**B. EMD**

- a) **Earnest Money Deposit (EMD)** is to be submitted by way of Demand Draft in favor of "The Director, IIIT, Una" payable at Una. The Tender submitted without EMD will be treated as non-responsive and will be rejected. EMD shall bear no interest.

**C. BIDDING PROCESS**

**TECHNICAL BID Envelope-I**

The sealed Technical Bid (Envelope-I) should contain the following:

- a. Bid Submission form (Form-I).
- b. Bid compliance form (Form-II).
- c. The Complete supporting documents for stating eligibility in bidder compliance form.
- d. EMD

#### FINANCIAL BID Envelope-II

The sealed Financial Bid (Envelope-II) should contain the following:

- a. Price Bid (Form-III).

#### **D. BID EVALUTION PROCESS**

- a) The received bids will be opened by a committee duly constituted for this purpose. The technical bid will be opened first and it will be examined by a technical /committee (as per the eligibility criteria, specification, and requirement). The financial offer/bid of all the technically qualifying bids only will be opened.
- b) After due evaluation of the bids, IIIT Una will award the contract to the lowest evaluated responsive tenderer.

#### **E. GENERAL CONDITIONS**

- a) **Payment Term:** The payment should be made after the successful completion of work.
- b) The rate should be quoted as per the specifications given in Annexure-II. The rate shall be quoted inclusive of GST, manpower, material cost, Transportation and other auxiliary overheads.
- c) **Force Majeure:** Any delay due to Force Majeure will not be attributable to the bidder.
- d) Any defects observed during the defect liability period of One year shall be rectified by the vendor free of cost. The defects are manufacturing or installation defects of fixtures / fittings including any defects weak bonding, low wood failure rate, delamination, plywood warping, adhesive penetration and face veneer discoloration, termites etc.
- e) **Security Deposit:** The dealers/firms whose tender is accepted will also be required to furnish Security Deposit for the defect liability, an amount equal to 2.5% of the tendered value of the work. The Security deposit will be collected by deductions from the final bill of the dealers/firms.
- f) **List of Approved makes has been given in Annexure-III.**
- g) Conditional/Telephonic tender shall summarily be rejected.
- h) In case a bidder withdraws the offer or refuses to carry out the work and found to be the lowest after opening of the tender within validity period of fails to start the work, the deposited money for that tender shall stand forfeited and will be absolutely at the disposal of the Indian Institute of Information Technology, Una without any reservation on the part of dealers/firms.
- i) The dealers/firms shall not be permitted to bid if any of his relatives is posted in the administrative/Estate/teaching wing/Hostel staff. The dealers/firms also have to intimate the names of such person or near relatives employed in any office of IIIT Una. Any breach of this condition would render him liable to be cancellation of tender and further blacklisted from the future tenders of the institute.

#### **F. RIGHT OF ACCEPTANCE**

- a) IIIT Una reserves the right to reject/withdraw the bid without assigning any reason.

#### **G. JURISDICTION**

- a) In case of any dispute the jurisdiction of Una (H.P.) Courts shall apply.





# INDIAN INSTITUTE OF INFORMATION TECHNOLOGY UNA HIMACHAL PRADESH

An Institute of National Importance under MoE

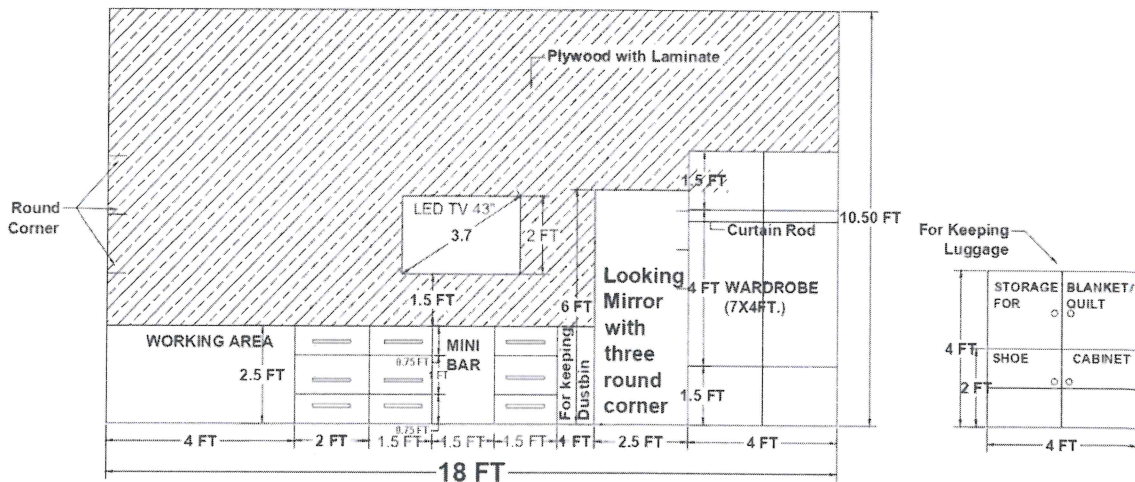
Saloh, Una – 177 209

Website: [www.iiit.ac.in](http://www.iiit.ac.in)

## ANNEXURE-II

### Drawing of LED TV Wall Panel

#### TYPICAL WALL PANEL WITH STUDY AREA, LED TV, WARDROBE & SHOE CABINET



1. Left side top cabinet have three tray pattern for tea, milk sachets etc.

**ANNEXURE III: LIST OF APPROVED MAKES/AGENCIES**  
**FOR WORKS COVERED UNDER THIS CONTRACT**

1. All the materials and products used in this work shall conform to the relevant standards/specifications and shall be of approved make and design. Lists of approved manufacturers/ vendors of material etc. is given herein below.
2. List of Approved makes for Products, Materials and specialist agencies is given below. Other equivalent manufacturers may be considered with prior approval; however, the decision of Engineer-in-charge shall be final.

| Sr. No | Item                                  | Approved Make   |
|--------|---------------------------------------|---|
| 1.     | Commercial Plywood – IS –303 (BWR/MR) | Green, Duro, Century, Action Tesa, Cobra, etc (ISI-303) |
| 2.     | Laminate sheet                        | Greenlam, , Sundeck, Bloom , Marino, etc                |
| 3.     | Hinges                                | Hettich, Godrej, Sterling Homes, Dorset etc             |
| 4.     | Channels                              | Hettich, Godrej, Sterling Homes, Dorset etc             |
| 5.     | SS/Chrome coated hardware             | Hettich, Godrej, Sterling Homes, Dorset etc.            |
| 6.     | Mirror                                | Saint Gobain, Modiguard, Ashahi, HNG etc.               |
| 7.     | Resin based Adhesive                  | Pidlite, Lintec, Durasun, Hankel etc.                   |
| 8.     | Prelam particle board                 | Novapan, Bhutan .(exterior grade only)                  |
| 9.     | Locks                                 | Godrej, Dorset, Yale, EPPW, Dorma, Kitch.               |
| 10.    | Edge Banding Tape                     | Rehau or Equivalent                                     |
| 11.    | Fabric Protection                     | Fabgaard/Scotch guard                                   |
| 12.    | Upholstery Fabric                     | Next Gen/ Response                                      |
| 13.    | Upholstery Leatherette                | Next Gen/ Response                                      |
| 14.    | PU Foam                               | Century, Sleep well, Godrej                             |

**FORM- I**

**“DETAILS OF THE FIRM OFFERING THIS BID”**

(Write or print or type in block letters)

Tender No.: IIITU/Transit-LED TV Wall Panel/2023/

Date:

**BID SUBMISSION FORM**

Offer No.: \_\_\_\_\_

Date: \_\_\_\_\_

To

The Director,  
Indian Institute of Information Technology Una  
Saloh, Una, 177209.

Dear Sir,

In response to your Tender No. IIITU/Installation of LED TV Wall Panel for the second floor guest room of Dhatvagni Transit House/2023, Dt..... **Installation of LED TV Wall Panel for the second floor guest room of Dhatvagni Transit House.** The details are as follows:

1. Bidder Name :
2. Website Address :
3. Email Address :
4. Address for Communication :
5. Telephone Number :
6. Fax/Telefax Number :
7. Authorized Person -  
Name: \_\_\_\_\_  
Designation: \_\_\_\_\_  
Mobile No. : \_\_\_\_\_  
Email ID : \_\_\_\_\_

8. PAN Number \_\_\_\_\_
9. GST Number \_\_\_\_\_
10. State \_\_\_\_\_

11. Particulars of EMD

Amount : Rs \_\_\_\_\_

Mode of Payment (DD/BG) : \_\_\_\_\_

DD/BG No. : \_\_\_\_\_

Date : \_\_\_\_\_

Name of the Bank : \_\_\_\_\_

Address of the Bank : \_\_\_\_\_

Validity of BG : \_\_\_\_\_

12. Details of similar work / order executed during last 5 years (Please submit copy of completion certificate/Essential documents):

| Description of the Work/Order Executed | Value of Work/Order Executed | Name of the Client | Start Date | Finish Date | Doc. Evidence at Page No. |
|--|------------------------------|--------------------|------------|-------------|---------------------------|
|  |                              |                    |            |             |                           |
|  |                              |                    |            |             |                           |
|  |                              |                    |            |             |                           |
|  |                              |                    |            |             |                           |



### DECLARATION BY THE BIDDER

1. It is hereby declared that I/we the undersigned, have carefully read and understood the terms and conditions of the tender document and it is certified that all the terms and conditions of the tender are acceptable to me/us and I/we will abide by the conditions.
2. The information/documents furnished along with our technical bid are true and authentic to the best of my/our knowledge and behalf. I/we hereby declare that our proposal is made in good faith, without collusion and fraud. No forged/tempered documents are produced with the tender form for gaining unlawful advantage. We understand that IIIT, Una is authorized to make enquiry to establish the facts claimed and obtain confidential reports from clients.
3. I/we are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of our tender at any stage besides liabilities towards prosecution under appropriate law.
4. We understand that IIIT, Una is not bound to accept the lowest or any bid that IIIT, Una may receive.
5. Neither I/we, nor anybody on my/our behalf will indulge in any corrupt activities/practices in my/our dealing with the IIIT, Una.
6. Each page of the tender document and papers submitted by me/us is authenticated, sealed and signed and I/we take full responsibility for the entire documents. I/we certify that the tender has been submitted in official tender format only and no addition/modification/alteration has been made in the original tender document.

**Signature of the Bidder:** .....

**Name and Designation:** .....

**Business Address:** .....  
.....  
.....

**Place :**

**Date :**

**Authorized signatory of bidder with seal**



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20, Dec.'23

**Form-II: Bid Compliance Form**

\*\*\*\*\*

| Sr. No.                            | Description  | Compliance (YES/NO) | Admissible Certificate/ Document Attached (YES/NO) | Page No. of the attachment |
|------------------------------------|--|---------------------|--|----------------------------|
| <b>Bidder Eligibility Criteria</b> |  |                     |  |                            |
| 1.                                 | Bidder should have proof of establishment of Firm/Company for a period of more than 03 years. The Bidder must be OEM/an authorized partner/dealer in the business of the supply and installation of the furniture. If the Bidder is an authorized partner/dealer, then a Manufacturer's Authorization Form (MAF) must be submitted along with the bid. (Eligible documents: License, OEM certificate/MAF/Any relevant document). |                     |  |                            |
| 2.                                 | The bidder should have executed one contract for similar works having 80% value of the estimated cost<br>(or)<br>The bidder should have executed two contracts for similar works having 60% value of the estimated cost<br>(or)<br>The bidder should have executed three contracts for similar works having 40% value of the estimated cost.<br>(Eligible documents: Completion certificate, work order/ Any relevant document). |                     |  |                            |
| 3.                                 | Minimum Annual Turnover of Rs.20 lakhs per annum in any of the last 03 years (Eligible document: Financial Statement/Balance Sheet from Chartered Accountant/equivalent statutory authority).  |                     |  |                            |
| 4.                                 | Signed Tender Document Copy, Drawing   |                     |  |                            |

|     |   |  |      |      |
|-----|---|--|------|------|
| 5.  | PAN No./TAN   |  |      |      |
| 6.  | GST No. (Certificate or Registration)   |  |      |      |
| 7.  | Bidder should not have been black-listed by IITs/NITS/Govt. Offices/PSUs/Govt. Funded Universities/Govt. Funded Autonomous Bodies/Govt. Sports Bodies at any point of time.<br>There should not be any criminal proceedings/conviction against the bidder at any point of time any other information considered necessary but not included above. (Eligible document: Self declaration) |  |      |      |
| 8.  | EMD   |  |      |      |
| 9.  | Bid Submission Form ( <i>Form-I</i> )   |  |      |      |
| 10. | Price Bid ( <i>Form-III</i> )   |  | N.A. | N.A. |

**Note:**

1. All the supporting documents attached with this form should be numbered, signed and stamped.
2. Unreadable/Incomplete certificate/documents will lead to rejection of the bid straight away.

Date:

Place:

**Signature & Seal of Bidder**

### FORM-III

### PRICE BID

**Estimated Cost: - Rs.15,60,000/-**  
**Earnest Money: - Rs.31,200/-**

**Name of Work:** Installation of LeED TV Wall Panel for the second floor guest room of Dhatvagni Transit House in IIIT, Una at Saloh, Una (H.P).

#### Specifications and Details of Installation of LED TV Wall Panel:

| S. No. | Item Description  |
|--------|---|
| 1.     | <p><b>Specifications:</b></p> <p>Providing and installation of LED TV Wall Panel (including study area, LED TV, wardrobe, looking mirror and Shoe cabinet) for the second floor guest room of Dhatvagni Transit House.</p> <p>-Drawer:</p> <ul style="list-style-type: none"> <li>➤ Below LED TV have 09 nos. of drawers of each comprise of 03 set vertically &amp; provision of grooved SS handles in each drawer and tray in any one of top drawer.</li> <li>➤ In study area, 03 nos. of corner of each dimension decided by Engineer-in-Charge.</li> </ul> <p>-Shutter:</p> <ul style="list-style-type: none"> <li>➤ Wardrobe: size, 07ft.x04ft. consisting two partition cabinets at 1.5 ft. and at 6.5 ft. from top including SS oval shape rod 04 ft. width with end supports and &amp; below two cabinets of 02ftx1.5ft. Provision of in grooved SS handles, SS hooks on the shutter &amp; whole shutter close with magnet and lock system.</li> <li>➤ Shoe cabinet or storage unit: size 04ft.x04ft. including one shelve up to 02ft., provision of grooved SS handles, shutter close with magnet and below one elevated shelve at 01ft. for storage of shoes.</li> <li>➤ Provision of wooden louvers in the shoe cabinet.</li> </ul> <p>-Mirror with stool: A looking mirror(06ft.x2.5ft) with polish moulding from the all the sides and provided with 3 nos. of corner in the right side. A wooden stool of size 02ft.x02ft. with leatherite fabric having High density PU foam.</p> <p>- Plywood board 16-18mm and 1mm Laminate sheet of approved shade/color on both sides exterior &amp; interior (teak finish).</p> <p>- All necessary SS hardware/fitting/hinges/locks/handles etc. of approved quality. shall be provided as per list of makes in Annexure-III.</p> <p>-The detailed drawing is given in the Annexure-II.</p> |



|  |   |
|--|---|
|  | <ul style="list-style-type: none"> <li>- The Laminate and plywood sample shall be approved by the Engineer-In-Charge before commencing the work.</li> <li>- Provision of electrical works will be done as per the direction of Engineer-In-charge.</li> </ul> |
|--|---|

**Price Bid:**

| S. No. | Item Description   | Qty    | Unit Price | Total Amount in Figure | Total Amount in words |
|--------|--|--------|------------|------------------------|-----------------------|
| 1.     | <b>LED TV Wall Panel:</b><br><b>Specifications:</b><br>Providing and fixing of LED TV Wall Panel (including study area, LED TV, wardrobe and looking mirror) for the second floor guest room of Dhatvagni Transit House.<br>(As per the specifications given above). | 06 pcs |            |                        |                       |

Date:

Place:

**Signature & Seal of Bidder**

Note:

1. Bidders shall quote rates in INR including GST and other charges like Transportation, Labour, etc.
2. The Institute has mentioned basic specifications of required items. The bidders may quote the items of higher specification(s). The Institute reserves the right to select the samples of the items of higher specifications only.

