



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY UNA
HIMACHAL PRADESH

An Institute of National Importance under MoE
Saloh, Una – 177 209

Website: www.iiitu.ac.in

IIITU/Non Teaching-3/2023- 1288

09, Nov.'23

**ADVERTISEMENT FOR THE POST OF NON TEACHING POSITIONS
REGISTRAR, ASSISTANT EXECUTIVE ENGINEER, ASSISTANT REGISTRAR, AND
ASSISTANT PHYSICAL EDUCATION OFFICER**

(DEPUTATION/CONTRACT/REGULAR BASIS)

Indian Institute of Information Technology (IIIT) Una has been established as an Institute of National Importance under the MoE, GoI by an IIIT (PPP) Act of Parliament No. 23 of 2017.

The Institute invites applications from Indian Nationals for the post of Registrar, Assistant Executive Engineer, Assistant Registrar, and Assistant Physical Education Officer on Deputation/Contract/Regular basis. The last date for submission of online application is 17:00 hrs. on 24, Dec.'23.

The last date for receipt of hard copy is 30, Dec.'23 till 17:00 hrs.

Please visit our website www.iiitu.ac.in for further details.

Amar Nath Gill

REGISTRAR

09.11.23

Advt. No. : IITU/Non Teaching-3/2023 dated 09, Nov.'23

**ADVERTISEMENT FOR THE POST OF REGISTRAR, ASSISTANT EXECUTIVE
ENGINEER, ASSISTANT REGISTRAR, AND
ASSISTANT PHYSICAL EDUCATION OFFICER**

Applications are invited from Indian Nationals who would like to contribute for the development of IIT Una, an Institute of National Importance set up, and managed by the Ministry of Education, Govt. of India under the act of Parliament no. 23 of 2017. The details of vacancies are as follows:

I. No. of Vacancies:

Sr. No.	Description	Total	Vacancies
			As per No. 36039/1/2019-Estt(Res) dated 31, Jan. 2019 of DoPT, Ministry of Personnel, Public Grievances & Pensions, GoI
1.	Registrar	01	03 UR and 01 OBC
2.	Assistant Executive Engineer	01	
3.	Assistant Registrar	01	
4.	Assistant Physical Education Officer	01	

II. MINIMUM QUALIFICATION, EXPERIENCE, AND OTHER DETAILS

1. REGISTRAR

1.	Name of the Post	Registrar
2.	Number of posts	01
3.	Classification	Group A
4.	Initial Basic Pay	L14 (Annexure-I)
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruitment	Upper age limit: 55years
7.	Educational and other qualifications required for direct recruitment.	A PG and UG degree with at least 60% marks or minimum CGPA of 6.5 and a PhD degree with 5 years of experience as Professor along with relevant administrative experience (Annexure-I). OR A PG and UG degree with at least 60% marks or minimum CGPA of 6.5 and a PhD degree with 15 years of experience as Associate Professor along with relevant administrative experience (Annexure-I). OR A Postgraduate degree with at least 60% marks or minimum CGPA of 6.5 with 15 years of administrative experience, of which 10 years at level L12 (Annexure-II).

8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of Promotees	Educational Qualifications will apply.
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	Direct Recruitment OR Deputation OR contract basis for a tenure of up to 3 years or till attaining the age of 62 years whichever is earlier.
11.	In case of recruitment by promotion or by deputation or absorption, grades from which promotion or deputation or absorption to be made	10 years of experience as Deputy Registrar at level L12 (Annexure-II).
12.	If a Departmental Promotion committee exist what is its composition	Selection by committee constituted as per Section 9(4) of Statutes of Institute.

2. ASSISTANT EXECUTIVE ENGINEER

1.	Name of the Post	Assistant Executive Engineer
2.	Number of Posts	01
3.	Classification	Group A
4.	Initial Basic Pay	L10 (Annexure-II)
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruitment	50 years
7.	Educational and other qualifications required for direct recruitment	M.E./ M. Tech. and B.E./B.Tech. in Civil Engineering with a minimum of 60% or 6.5 CGPA with 6 years of experience in relevant area as Assistant Engineer or equivalent at the level L7 (Annexure-II). Or B.E./B. Tech. in Civil Engineering with a minimum of 60% or 6.5 CGPA with 8 years of experience in relevant area as Assistant Engineer or equivalent at the level L7.
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of Promotees	Educational Qualifications will apply.

9.	Period of probation, if any	One year in case of direct recruitment.
10.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	Direct Recruitment: 50% Promotion:50%
11.	In case of recruitment by promotion or by deputation or absorption, grades from which promotion or deputation or absorption to be made	M.E. Or M. Tech Degree in Civil Engineering with 6 years of experience in relevant area as Assistant Engineer or equivalent at level L7.
12.	If a Departmental Promotion committee exist what is its composition	Selection by committee constituted as per Section 9 (4) of Statutes of Institute.

3. ASSISTANT REGISTRAR

1.	Name of the Post	Assistant Registrar
2.	Number of Posts	01
3.	Classification	Group A
4.	Initial Basic Pay	L10 (Annexure-II)
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruitment	Upper age limit : 50 years
7.	Educational and other qualifications required for direct recruitment	A Postgraduate degree and UG degree with at least 60% marks or minimum CGPA of 6.5 with excellent Academic Record and 8 years of experience at level L7 (Annexure-II). Desirable: Professional qualification in area of Management/ Finance & Accounts Experience in handling Administrative/ Legal/ Finance/ Stores and Purchase/ Establishments matters.
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of Promotees	Educational Qualifications will apply.
9.	Period of probation, if any	One year in case of direct recruitment
10.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	Direct Recruitment/ Deputation-50% Promotion-50%
11.	In case of recruitment by promotion or by deputation or absorption, grades from which promotion or deputation or absorption to be made	Promotion: Post graduate Degree with 8 years administrative experience at L7. Deputation: As in direct recruitment.

12.	If a Departmental Promotion committee exist what is its composition	Selection by committee constituted as per Section 9(4) of the Statutes of Institute.
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4. ASSISTANT PHYSICAL EDUCATION OFFICER

1.	Name of the Post	Assistant Physical Education Officer
2.	Number of Posts	01
3.	Classification	Group A
4.	Initial Basic Pay	L10 (Annexure-II)
5.	Whether selection post or non-selection post	Selection
6.	Age limit for direct recruitment	50 years
7.	Educational and other qualifications required for direct recruitment	PG and UG in Physical Education with a minimum of 60% or 6.5 CGPA and 8 years of experience as Sr. Physical Training Instructor or equivalent at level L7 (Annexure-II).
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of Promotees	Educational qualifications will apply.
9.	Period of probation, if any	One year in case of direct recruitment
10.	Method of recruitment, whether by direct requirement or by promotion or by deputation or absorption and percentage of the posts to be filled by various methods	Direct Recruitment: 75% Promotion : 25%
11.	In case of recruitment by promotion or by deputation or absorption, grades from which promotion or deputation or absorption to be made	8 Years of Experience as Sr. Physical Training Instructor or equivalent at the level L7 .
12.	If a Departmental Promotion committee exist what is its composition	Selection by committee constituted as per Section 9 (4) of Statutes of Institute.

III. HOW TO APPLY

1. The eligible and interested candidates are required to apply online at the Institute website www.iitu.ac.in. Applications received through any other mode shall not be accepted and summarily rejected. Every completed online application shall be identified by a unique application id.
2. Candidates are directed to note down and remember this unique application id which will be used to identify a candidate for Written Test and Interview.
No correspondences/enquiry for lost application id will be entertained.

3. On submission of online applications, the pdf of the complete application will be generated. The generated application has to be downloaded and after signing on each page, this signed downloaded filled in application alongwith the Annexures A to M has to be sent to the following address:

**The Registrar
IIIT Una
Saloh, Una – 177 209
Himachal Pradesh State**

The last date for receipt of hardcopy of generated application is 30, Dec.'23; 17:00 hrs.

The Envelope has to be superscribed with the following:

- a) Advt. Number :
- b) Post applied for :
- c) Application Id. :

4. Applications which are not submitted online and without relevant supporting documents shall be summarily rejected. **No correspondence shall be entertained in this regard for submission of missing documents, if any, at a later point of time.**
5. Last date for submission of online application is **24, Dec.'23; 17:00 hrs.** All educational and other qualifications/Experiences will be considered as on the last date of the online submission of application form, i.e., **24, Dec.'23.**
6. Visit the Institute online faculty recruitment portal.
- Create a login id with password.
 - Keep ready all data/certificate/document in pdf.
 - Pay the prescribed **non-refundable** application processing fee through SBI-i collect link of the Institute and note down the proof of payment (UTR No.).
 - One fee is valid for one application only.
 - Apply online filling all the fields and uploading the required documents.
 - Periodically save and resume the process.
 - Complete the application process.
 - Download the generated pdf of your application, sign on each page, attach copies of all relevant documents along with Annexure-A to K and send to the address mentioned in Para 3, so as to reach the Institute on or before the deadline, i.e., 30, Dec.'23.
7. The soft and hard copies of applications received after the respective deadlines will be summarily rejected.
8. If a candidate wants to be considered for more than one Post then for each Post a separate application has to be submitted following the procedure depicted in Para 1 to 7 above.

9. Problem encountered, if any, during online filling/submission of application form may be immediately brought to the notice of the Institute, during office hours, through the following channels:
 - a. Email ID : techhelp@iiitu.ac.in
 - b. Phone No. : 01975-257902

IV. GENERAL INSTRUCTIONS/ INFORMATION TO CANDIDATES

1. The applicants should go through all instructions, recruitment rules carefully and ensure that they fulfil all eligibility conditions. Their admission to all stages of the recruitment will be purely provisional subject to satisfying the eligibility conditions.
2. Candidates should carefully fill up all the details required in the application form including age, educational qualification, details of valid Category/ PwD Certificates, the details of the payment, etc., as no correspondence regarding change of details will be entertained after last date for submission of application. If any of their claims is found to be incorrect, it will lead to rejection of their candidature.
3. The non-refundable application processing fee is Rs.1,000/- for unreserved category candidates and Rs.500/- for reserved/women category candidates. Refer to Section-V for payment of application processing fee.
4. Candidates should submit self-attested photocopies of required certificates and other documents, in support of their claims in the application such as age, community (in the prescribed format), educational qualifications, experiences, etc., along with the application.
5. The prescribed essential qualifications/ experiences indicated are bare minimum and mere possession of the same will not entitle the candidate to be called for Test/Interview.
6. Any experience gained after the minimum qualifying degree will only be taken into consideration.
7. Applicants should send **two testimonials** from persons intimately acquainted with their work and character. If the applicant is in employment, then testimonials from the most recent employer or immediate superior as a referee must be submitted.
8. The Institute reserves the right to restrict the number of candidates called for written test/interview to a reasonable limit on the basis of qualifications, level of relevance of experience higher than the minimum prescribed in the advertisement and other academic achievements.
9. The Institute has the right to decide the mode of screening and testing the applicant for short listing and selection.
10. The institute reserves the right not to fill the post advertised and reject any or all applications without assigning any reason.

11. The details regarding qualification/experiences, etc., have been approved by the Competent Authority of the Institute. The selection procedure will be governed by the statutes of the Institute.
12. Candidates employed in Government and Semi- Government Organization, Public sector Undertakings, autonomous bodies of Govt. of India or the State Government must apply through their present employer. If they anticipate unavoidable delay in their applications, they may submit advance copies of their application directly to **The Registrar, Indian Institute of Information Technology Una, Saloh, Una (HP) – 177 209** which will be considered provisionally. Candidates will be allowed to appear for the interview only if the applications are duly forwarded (proper channel) by the employer or by producing NOC.
13. Candidate shall have to produce original documents at the time of appearing for test/Interview.
14. The qualification prescribed should have been obtained from recognised University/ Institutions.
15. No TA/DA shall be paid to the candidates attending the Written Test/Interview except PwD candidates who will be reimbursed up to III- Tier AC by the shortest route as per Institute norms.
16. Applications received through E-mail/ incomplete/ not on prescribed format/ without application fee/ without self-attested copies of relevant documents / not through proper channel will not be considered.
17. Candidates shortlisted for Test/Interview will be informed through Institute Website (www.iiitu.ac.in) and through email of the applicant given in the application form.
18. Any dispute with regard to selection process will be subject to court/ tribunal having jurisdiction over Una/Himachal Pradesh.
19. Canvassing in any form/ bringing in any influence political or otherwise will be treated as a disqualification for the post. **Interim enquiries will not be entertained.** If it is found at any stage that any information given in the application is incorrect/false, the candidature/appointment is liable to be cancelled/ terminated.
20. The age as on the last date for submission of online application (24, Dec.'23) will be computed.
21. The applications for deputation should be routed through proper channel with ACRs of last three years. Vigilance clearance certificate and copies of testimonials should also be furnished.

22. The printed pdf of the online submitted application form duly signed and enclosed with the Self-Attested photo-copies of certificates/ testimonials, etc., should reach the Registrar, Indian Institute of Information Technology, Una, Saloh, Una (HP) – 177 209 by Speed Post/ Registered Post on or before 30, Dec.'23 upto 05:00 PM superscribing on the cover as per Para III.3. The Institute shall not be responsible for postal delays, if any. The last date for submission of online application through the portal is 17:00 hrs., on 24, Dec.'23.
23. The selection process will be held in Indian Institute of Information Technology, Una, Saloh, Una (HP) – 177 209.
24. Candidates are advised to visit Institute website www.iiitu.ac.in periodically for updates regarding recruitment process.

V. PAYMENT OF NON REFUNDABLE APPLICATION PROCESSING FEE:

Every application must be accompanied by one Application Processing Fee.

One application will be considered in only one department/school.

SBI i-Collect Step by Step Procedure for payment of Application Processing Fee is as follows:

1. Go to www.onlinesbi.sbi and select option SB Collect.
2. Select Category : Educational Institutions.
3. Filter by State : Himachal Pradesh
4. Search for Educational Institutions : IIITU
5. Click on : IIITU
6. Select payment category : Recruitment Fee
And fill the details (Application Processing Fee) to proceed further.
7. After filling the Form, pay the amount and save a copy or take a print of the "Proof of Payment" for submission/uploading during online "Application Submission".

Amaz Nalla Geli
REGISTRAR 09.11.23

Annexure – A
Details of Academic Qualifications

Sr. No.	Copy of certificates	PDF*
1.	PhD Degree Certificate	Single
2.	PG Degree Certificate	Single
3.	PG Transcript or all semester Grade Cards	
4.	UG Degree Certificate	Single
5.	UG Transcript or all semester Grade Cards	
6.	Twelfth (+2) Mark Statement	Single
7.	Tenth (10) Mark Statement	Single
8.	Application with prescribed format	Single

*: Refer to naming conventions in Instructions to candidates.

Note: i) Please keep the above certificate/documents scanned and stored in pdf before commencing the online filling of application.

Annexure – B
Details of Experience

The Experience Certificate from each Institute/organization be scanned and kept ready in pdf, before commencing the filling up of application.

Annexure – C
Details of Administrative Experience

The administrative Experience Certificates be scanned and kept ready in pdf, before commencing the filling up of application.

Annexure – D

(SC/ST Certificate)

1. This is to certify that Shri/ Shri mati/ Kumari* _____ son/daughter* of _____ of Village/Town * _____ District/Division* _____ of State/Union Territory* _____ belongs to the _____ Scheduled Caste / Scheduled Tribe* under :-

- *The Constitution (Scheduled Castes) Order, 1950
- *The Constitution (Scheduled Tribes) Order, 1950
- *The Constitution (Scheduled Castes) (Union Territories) Order, 1951**
- *The Constitution (Scheduled Tribes) (Union Territories) Order, 1951

[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganization) Act, 1971, the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002]

- * The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956;
- * The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976;
- * The Constitution (Dadara and Nagar Haveli) Schedule Castes Order, 1962;**
- * The Constitution (Dadara and Nagar Haveli) Scheduled Tribes Order, 1962;
- * The Constitution (Pondicherry) Scheduled Castes Order, 1964;
- * The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;
- * The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968;
- * The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968;
- * The Constitution (Nagaland) Scheduled Tribes Order, 1970;
- * The Constitution (Sikkim) Scheduled Castes Order, 1978;
- * The Constitution (Sikkim) Scheduled Tribes Order, 1978;
- * The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989;
- * The Constitution (Scheduled Castes) Order (Amendment) Act, 1990;
- * The Constitution (Scheduled Tribes) Order (Amendment) Act, 1991;
- * The Constitution (Scheduled Tribes) Order (Second Amendment) Act, 1991.

2. # This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes* Certificate issued to Shri /Shrimati* _____ father/mother* of Shri /Shrimati /Kumari* _____ of Village/Town* _____ in District/Division* _____ of the State State/Union Territory* _____ who belong to the Caste / Tribe* which is recognized as a Scheduled Caste / Scheduled Tribe* in the State / Union Territory* _____ issued by the _____ dated _____.

3. Shri/ Shrimati/ Kumari * _____ and / or* his / her* family ordinarily reside(s)** in Village/Town* _____ of _____ District/Division* of the State Union Territory* of _____

Signature: _____

Designation: _____
(with seal of the Office)

Place: _____

State/Union Territory* _____

Date: _____

* Please delete the word(s) which are not applicable.

Applicable in the case of SC/ST Persons who have migrated from another State/UT. IMPORTANT NOTES

The term **“ordinarily reside(s)”** used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950. Officers competent to issue Caste/Tribe certificates:

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
3. Revenue Officers not below the rank of Tehsildar.
4. Sub-divisional Officer of the area where the candidate and/ or his family normally reside(s).
5. Administrator / Secretary to Administrator / Development Officer (Lakshdweep Island).
6. Certificate issued by any other authority will be rejected

Annexure - E
OBC/NCL Certificate

To be issued on or after 01, January 2023

This is to certify that Shri/Smt./Kum* _____ Son/Daughter*
of Shri/Smt.* _____ of Village/
Town _____ District/Division* _____ in the
State/Union Territory _____ belongs to the
_____ community that is recognized as a backward class under
Government of India**, Ministry of Social Justice and Empowerment's Resolution No. _____
_____ dated _____ ***.

Shri/Smt./Kum. _____ and/or his/her family ordinarily reside(s)
in the _____ District/Division of the _____ State/Union
Territory. This is also to certify that **he/she does NOT belong to the persons/sections (Creamy Layer)**
mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training
O.M. No. 36012/22/93- Estt. (SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004
Estt.(Res.) dated 09/03/2004, further modified vide OM No. 36033/3/2004-Estt. (Res.) dated
14/10/2008, again further modified vide OM No.36036/2/2013-Estt (Res) dtd. 30/05/2014.

District Magistrate /
Deputy Commissioner /
Any other Competent Authority

Dated:

Seal

* **Please delete the word(s) which are not applicable.**

** **As listed in the Annexure (for FORM-OBC-NCL)**

*** **The authority issuing the certificate needs to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.**

NOTE:

- a) The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- b) The authorities competent to issue Caste Certificates are indicated below:
 - (i) District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/ Deputy Collector/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
 - (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
 - (iii) Revenue Officer not below the rank of Tehsildar' and
 - (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides

ANNEXURE for FORM-OBC-NCL

Sl. No.	Resolution No.	Date of Notification
1	No. 12011/68/93-BCC(C)	13.09.1993
2	No. 12011/9/94-BCC	19.10.1994
3	No. 12011/7/95-BCC	24.05.1995
4	No. 12011/96/94-BCC	09.03.1996
5	No. 12011/44/96-BCC	11.12.1996
6	No. 12011/13/97-BCC	03.12.1997
7	No. 12011/99/94-BCC	11.12.1997
8	No. 12011/68/98-BCC	27.10.1999
9	No. 12011/88/98-BCC	06.12.1999
10	No. 12011/36/99-BCC	04.04.2000
11	No. 12011/44/99-BCC	21.09.2000
12	No. 12015/9/2000-BCC	06.09.2001
13	No. 12011/1/2001-BCC	19.06.2003
14	No. 12011/4/2002-BCC	13.01.2004
15	No. 12011/9/2004-BCC	16.01.2006
16	No. 12011/14/2004-BCC	12.03.2007
17	No. 12011/16/2007-BCC	12.10.2007
18	No. 12018/6/2005-BCC	30.07.2010
19	No. 12015/2/2007-BCC	18.08.2010
20	No. 12015/15/2008-BCC	16.06.2011
21	No. 12015/13/2010-BC-II	08.12.2011
22	No. 12015/5/2011-BC-II	17.02.2014

Declaration / undertaking - for OBC Candidates only

I, _____ son/daughter of Shri _____ resident of village/town/city _____ district _____ State hereby declare that I belong to the _____ community which is recognised as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93-Estt. (SCT), dated 8/9/1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 8/9/1993, which is modified vide Department of Personnel and Training Office Memorandum No.36033/3/2004 Estt.(Res.) dated 9/3/2004. I also declare that the condition of status/annual income for creamy layer of my parents/guardian is within prescribed limits as on financial year ending on March 31, 2023.

Place:

Signature of the Candidate*

Date:

Note: *Declaration/undertaking not signed by Candidate will be rejected

The declaration has to be scanned in pdf and merged with the scanned copy of Annexure-E and kept ready for uploading.

Annexure – F

Government of
(Name & address of the authority issuing the certificate)

INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

Valid for the Year _____

1. This is to certify that Shri./Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/ Street _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her “family”** is below Rs.8 lakh (Rupees Eight Lakh only) for the financial year _____. His/ her family does not own or possess any of the following assets***.
- I. 5 acres of agricultural land and above.
 - II. Residential flat of 1000 sq. ft. and above.
 - III. Residential plot of 100 sq. yards and above in notified municipalities.
 - IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
2. Shri./Smt./ Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with Seal of Office : _____
Name : _____
Designation : _____

Recent PP Size Attested Photograph (Showing face only) of the person with disability

* **Note 1:** Income covered all sources, i.e., salary, agriculture, business, profession, etc.

** **Note 2:** The term “Family” for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*** **Note 3:** The property held by a “Family” in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Annexure – G
(Disability Certificate)

**(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE
CERTIFICATE)**

Recent PP Size Attested Photograph (Showing face only) of the person with disability

Certificate No. _____ Date: _____

This is to Certify that I have carefully examined Shri./Smt./Kum. _____

son/ wife/ daughter of Shri _____

Date of Birth (DD/MM/YY) _____ Age _____ years, male/female _____

Registration No. _____ Permanent resident of House No. _____ Ward/Village/Street

_____ Post Office _____ District

_____ State _____,

whose photograph is affixed above, and am satisfied that he/she is a case of disability.

1. His/her extent of percentage of physical impairment/disability has been evaluated as per guidelines (to be specified) and is shown against the relevant disability in the table below:

S. No.	Disability	Affected Part of Body	Diagnosis	Permanent physical impairment/mental disability (in %)
1	Locomotor disability	@		
2	Low vision	#		
3	Blindness	Both Eyes		
4	Hearing impairment	£		
5	Mental retardation	X		
6	Mental-illness	X		

(Please strike out the disabilities which are not applicable.)

@-e.g. Left/Right/both arms/legs

#-e.g. Single eye/both eyes

£ -e.g. Left/Right/both ears

2. The above condition is progressive/ non-progressive/ likely to improve/ not likely to improve.
3. Reassessment of disability is:
 - a. not necessary
 - Or
 - b. is recommended/after ___years_____months, and therefore this certificate shall be valid till (DD/MM/YY)
4. The applicant has submitted the following document as proof of residence:

Nature of Document	Date of Issue	Details of authority issuing certificate

**(Authorized Signatory of notified Medical Authority)
(Name and Seal)**

Countersigned

{Countersignature and seal of the CMO/Medical Superintendent/Head of Government Hospital, in case the certificate is issued by a medical authority who is not a government servant (with seal)}

Signature/ thumb impression of the person in whose favour disability certificate is issued.

Note: In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District. Note: The principal rules were published in the Gazette of India vide notification number S.O. 908(E), dated the 31st December, 1996.

Annexure-H

CERTIFICATE FROM THE PRESENT EMPLOYER, IF APPLICABLE

The application for the post of _____ at IIIT Una submitted by Prof./ Dr./Mr./Ms. _____ who is presently working as _____ in this Institute/ Organization _____ in the Department/Section of _____ is forwarded and recommended for consideration.

In case of selection for employment at IIIT Una Prof./Dr./Mr./Ms. _____ will be relieved from the present position with _____ month/day notice period.

Place :

Date :

**(Signature and stamp of the
Head of the organization)**

Annexure-I

**Any Govt. identity proof
(Election I-Card/ UID Aadhar Card/ PAN etc.)**

Other Annexures

Annexure-J

Other Information

- Award/Honor
- Membership/Fellowship in any Professional Society
- Special Training /Proficiency
- Other (Relevant to the post of application)

Copy of uploaded document has to be attached with hard copy.

Annexure-K

Fee Payment Proof

15-4/2017-TC
Government of India
Ministry of Human Resource Development
Department of Higher Education

Cadre Title	Asst. Prof. Grade II		Asst. Prof. Grade I		Associate Prof.			Professor	
	PB3 15600-39100		PB4 37400-67000		PB4 37400-67000			67000-79000	
6 th PC Pay Band	6000	7000	8000	9000**	9500	10000	10500	HAG	67000-79000
Grade Pay – IIT etc.	2.67	2.67	2.67	2.67	2.67	2.72	2.72	2.72	2.72
Index of Rationalisation	21600	25790	38000	49200	52300	53000	58500	67000	67000
Entry Pay IIT etc.	10	11	12	13A1	13A2	14	14A	15	15
Pay Level									
1	57700	68900	101500	131400	139600	144200	159100	182200	182200
2	59400	71000	104500	135300	143800	148500	163900	187700	187700
3	51200	73100	107600	139400	148100	153000	168800	193300	193300
4	53000	75300	110800	143600	152500	157600	173900	199100	199100
5	54900	77600	114100	147900	157100	162300	179100	205100	205100
6	56800	79900	117500	152300	161800	167200	184500	211300	211300
7	58800	82300	121000	156900	166700	172200	190000	217600	217600
8	70900	84800	124600	161600	171700	177400	195700	224100	224100
9	73000	87300	128300	166400	176900	182700	201600		
10	75200	89900	132100	171400	182200	188200	207600		
11	77500	92600	136100	176500	187700	193800	213800		
12	79800	95400	140200	181800	193300	199600	220200		
13	82200	98300	144400	187300	199100	205600			
14	84700	101200	148700	192900	205100	211800			
15	87200	104200	153200	198700	211300				
16	89800	107300	157800	204700					
17	92500	110500	162500						
18	95300	113800	167400						
19	98200	117200							

*As ISM, Dhanbad has become IIT, not shown separately; ** 9000 grade pay also has Asso. Prof (pre 4-tier), not shown separately.

Nur

Resolution No. 1-2/2016-IC dated 16, May 2017 of Ministry of Finance

Annexure-II

THE GAZETTE OF INDIA : EXTRAORDINARY

[PART I—SEC. 1]

Pay Band Grade Pay Level	PAY MATRIX (CIVILIAN EMPLOYEES)																APPENDIX-I						
	5200-20200				9300-34800				15600-39100				37400-67000				67000-79000	75500-80000	80000	90000			
	1800	1900	2000	2400	2800	4200	4600	4800	5400	5400	5400	6600	7600	7600	8700	8900	10000	10000	10000	15	16	17	18
1	18000	19900	21700	25500	29200	35400	44900	47600	53100	56100	67700	78800	81200	81200	123100	131100	144200	182200	205400	211600			
2	18500	20500	22400	26300	30100	36500	46200	49000	54700	57800	69700	81200	83600	83600	126800	135000	148500	187700	211600	217900			
3	19100	21100	23100	27100	31000	37600	47600	50500	56300	59500	71800	83600	86100	86100	130600	139100	153000	193300	217900	224400			
4	19700	21700	23800	27900	31900	38700	49000	52000	58000	61300	74000	86100	88700	88700	134500	143300	157600	199100	224400				
5	20300	22400	24500	28700	32900	39900	50500	53600	59700	63100	76200	88700	91400	91400	138500	147600	162300	205100					
6	20900	23100	25200	29600	33900	41100	52000	55200	61500	65000	78500	91400	94100	94100	142700	152000	167200	211300					
7	21500	23800	26000	30500	34900	42300	53600	56900	63300	67000	80900	94100	96900	96900	147000	156600	172200	217600					
8	22100	24500	26800	31400	35900	43600	55200	58600	65200	69000	83300	96900	99800	99800	151400	161300	177400	224100					
9	22800	25200	27600	32300	37000	44900	56900	60400	67200	71100	85800	99800	102800	102800	160600	166100	182700						
10	23500	26000	28400	33300	38100	46200	58600	62200	69200	73200	88400	102800	105900	105900	165400	172300	189800						
11	24200	26800	29300	34300	39200	47600	60400	64100	71300	75400	91100	105900	109100	109100	170400	181500	199600						
12	24900	27600	30200	35300	40400	49000	62200	66000	73400	77700	93800	109100	112400	112400	175500	186900	205600						
13	25600	28400	31100	36400	41600	50500	64100	68000	75600	80000	96600	112400	115500	115500	180800	192500	211800						
14	26400	29300	32000	37500	42800	52000	66000	70000	77900	82400	99500	115500	119300	119300	186200	198300	218200						
15	27200	30200	33000	38600	44100	53600	68000	72100	80200	84900	102500	119300	122900	122900	191800	204200							
16	28000	31100	34000	39800	45400	55200	70000	74300	82600	87400	105600	122900	126600	126600	197600	210300							
17	28800	32000	35000	41000	46800	56900	72100	76500	85100	90000	108800	126600	130400	130400	203500	216600							
18	29700	33000	36100	42200	48200	58600	74300	78800	87700	92700	112100	130400	134300	134300	209600								
19	30600	34000	37200	43500	49600	60400	76500	81200	90300	95500	115500	134300	138300	138300									
20	31500	35000	38300	44800	51100	62200	78800	83600	93000	98400	119000	138300	142400	142400									
21	32400	36100	39400	46100	52600	64100	81200	86100	95800	101400	122600	142400	146700	146700									
22	33400	37200	40600	47500	54200	66000	83600	88700	98700	104400	126300	146700	151100	151100									
23	34400	38300	41800	48900	55800	68000	86100	91400	101700	107500	130100	151100	155600	155600									
24	35400	39400	43100	50400	57500	70000	88700	94100	104800	110700	134000	155600	160300	160300									
25	36500	40600	44400	51900	59200	72100	91400	96900	107900	114000	138000	160300	165100	165100									
26	37600	41800	45700	53500	61000	74300	94100	99800	111100	117400	142100	165100	170100	170100									
27	38700	43100	47100	55100	62800	76500	96900	102800	114400	120900	146400	170100	175200	175200									
28	39900	44400	48500	56800	64700	78800	99800	105900	117800	124500	150800	175200	180500	180500									
29	41100	45700	50000	58500	66600	81200	102800	109100	121300	128200	155300	180500	185900	185900									
30	42300	47100	51500	60300	68600	83600	105900	112400	124900	132000	160000	185900	191500	191500									
31	43600	48500	53000	62100	70700	86100	109100	115800	128600	136000	164800	191500	197200	197200									
32	44900	50000	54600	64000	72800	88700	112400	119300	132500	140100	169700	197200	203100	203100									
33	46200	51500	56200	65900	75000	91400	115800	122900	136500	144300	174800	203100	209200	209200									
34	47600	53000	57900	67900	77300	94100	119300	126600	140600	148600	180000	209200	215900	215900									
35	49000	54600	59600	69900	79600	96900	122900	130400	144800	153100	185400	215900	222600	222600									
36	50500	56200	61400	72000	82000	99800	126600	134300	149100	157700	191000	222600	229300	229300									
37	52000	57900	63200	74200	84500	102800	130400	138300	153600	162400	196700	229300	236000	236000									
38	53600	59600	65100	76400	87000	105900	134300	142400	158200	167300	202600	236000	242700	242700									
39	55200	61400	67100	78700	89600	109100	138300	146700	162900	172300	208700	242700	249400	249400									
40	56900	63200	69100	81100	92300	112400	142400	151100	167800	177500	215900	249400	256100	256100									

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SARVESH KUMAR SRIVASTAVA