



# Indian Institute of Information Technology, Una [HP]

An Institute of National Importance under MoE

Saloh, Una [HP]-177209

Website : [www.iiitu.ac.in](http://www.iiitu.ac.in)

Prof. A. N. Gill  
REGISTRAR (i/c)

IIITU/DASA UG Admission/2023-24/Student Instructions/2023-658

01, Aug.'23

Dear Prospective Students,

Sub.: DASA Seat Allotment ... Institute Admission Process ... Remaining Fee Payment Deadlines  
... Campus Highlights ... Hostel Allotment ... Information ... Reg.

Congratulations for your achievement and welcome to the IIIT Una family!

## I. INSTITUTE ADMISSION PROCESS

### A. PREREQUISITE

- All the candidates should complete the DASA formalities before completing the Institute admission process.

### B. PHYSICAL REPORTING AT INSTITUTE

The students who completed the steps given in I-A (Prerequisite) should report at the Institute between **18-21, Aug.'23** to confirm their seat at IIIT Una.

- Download the Institute Admission Forms for DASA candidates from the Institute website ([www.iiitu.ac.in](http://www.iiitu.ac.in)). The forms have already been made available on the Institute's website under UG ADMISSIONS - DASA tab.
- Check the **Form No. 1** for the list of documents required to complete the Institute admission process.
- Make a list of all of the Documents whichever is applicable to you.
- Fill all the forms (whichever applicable) carefully and prepare all the certificates / affidavits only as per the formats given in Institute admission forms and submit the same to the Institute at the time of Physical Reporting.
- A candidate will not be admitted if the original documents/certificates are not produced for verification at the time of physical reporting.
- During physical reporting the candidates have to pay the remaining Institute and Hostel fee as per the details given in **Form No. 2**.
- No requests to extend the deadlines will be honoured.
- Students need to ensure that they are submitting the right/authentic document only.
- Discrepancy, if any, found in the documents will be informed to students.

- x. Failing to address the discrepancy within the given time will lead to cancellation of seats.
- xi. The Institute will issue admission letter to the students on the successful verification of the documents and remaining fee payment.
- xii. NO ADMISSION LETTER MEANS NO SEAT CONFIRMATION AT IIIT UNA.
- xiii. The total responsibility of completing the Institute admission process lies with the candidate only. Hence, candidates should start filling the application form as soon as possible and must report during initial days of reporting time (18-21, Aug. '23).
- xiv. The institute is not responsible for loss of seat, if any, due to non-adherence to the admission process, as listed above and as per the criterions listed in II below.

### C. SEAT REJECTION CRITERIA

The Institute reserves the right to reject the admission in any of the following events:

- i. Failure to complete the institute admission process within the given time limit.
- ii. Incomplete/wrong/irrelevant document submission during reporting process.
- iii. Qualifications not as per DASA admission guidelines.
- iv. Outdated documents (Documents should comply to the formats and guidelines in the DASA/Institute's website)
- v. Suspects on the authenticity/originality of the documents submitted during the registration process.
- vi. If the submitted documents are not in Hindi or English.
- vii. Failure to submit the complete Institute and Hostel fee at the time of registration.
- viii. Any discrepancy/wrongdoing found at any later stage.
- ix. Any other grounds found suitable/genuine by the Institute admission committee.
- x. Tampered Payment Receipts will invite legal actions in addition to the cancellation of the seat
- xi. The decision of the Institute will be final. Any disputes will be subject to the jurisdictions of the court at Una, Himachal Pradesh.

## II. HOSTEL ALLOTMENT

During physical reporting each student will be allotted hostel accommodation on a sharing basis. A student is supposed to carry the following:

- i. Mattress of size 3 ft × 6 ft
- ii. Bed Sheet + Pillow
- iii. Bucket + mug
- iv. Quilt
- v. Warm (winter) and summer clothes
- vi. One not more than 50 mm padlock for individual almirah provided in the room.

Hot water facilities are available in the hostel. Minimum temperature during winter in Una varies between 4 to 8 °C and in summer max temp varies between 40 to 44 °C. Students are advised to plan their clothes accordingly.

### III. COMMENCEMENT OF CLASSES

The in-person classes for Batch 2023-27 will commence from **22, Aug.'23**.

### IV. HIGHLIGHTS OF THE CAMPUS

IIIT Una is one of the fastest growing technical and research Institutes under the directions of the Ministry of Education, Govt. of India. The new campus is fully equipped with all the required facilities listed below:

- i. Newly established labs (Computer, Electrical, Physics, Chemistry, English, Electronics, Practicum, etc.)
- ii. A well-equipped library and dedicated Medical Facility
- iii. Hostels for boys and Girls
- iv. Campus monitoring by Security Guards (male and female) and CCTV
- v. Internet Facility
- vi. Mess facility
- vii. Well Equipped Gym, Sports (Indoor/Outdoor) facilities
- viii. Various student clubs for overall personal development.
- ix. Music room.

### V. CONTACT DETAILS

For any query related to Institute admission process, please contact the following officials:

S. No.	Concern	Name of the official	Contact Details of official
1.	Admission Coordinator	Dr. Shatrughan Modi	+91 76968 19814
2.	Placements	Dr. Naman Garg	+91 95556 98585
3.	Campus, Hostel Facility etc.	Prof. A. N. Gill	+91 94177 93706
4.	Fee/Loan etc.	Mr. Jagjeet Sh. Uttam Patial	+91 70185 03267 +91 94182 95559
5.	Scholarship	Dr. Ankur Kumar Dr. Shiv Dutt Sharma	+91 98370 12205 +91 97270 95839
6.	Associate Dean Academics	Dr. Nishtha Hooda	+91 84279 04272
7.	Associate Dean Admin	Dr. Vikram Kumar	+91 98163 17024
8.	How to Reach	Mr. Ayush Sharma	+91 70187 99676

Looking forward to meeting you all!

*Arman Nalla Gill*  
REGISTRAR  
01.08'23