



Indian Institute of Information Technology Una [HP]

An Institute of National Importance under MoE
Saloh, Una-177209

Website: www.iiitu.ac.in

24, Mar.'23

EXPRESSION OF INTEREST FOR OUTSOURCED SENIOR ENGINEERING ASSISTANT (ELECTRICAL)

IIIT Una is one of the 20 IIITs being setup, funded, and managed by the Ministry of Education, Govt. of India under the Public Private Partnership (PPP) model. The partners of IIIT Una (Saloh) are the Ministry of Education, Govt. of India, the Govt. of Himachal Pradesh, HP Power Corporation Limited, and HP Transmission Corporation Limited. Admissions to the undergraduate programs in the Institute are made through the Joint Entrance Examination (JEE). The Institute is looking for enthusiastic and dynamic nationals with excellent consistent academic record from Secondary School to Graduation for the post of Senior Engineering Assistant (Electrical) on outsource basis, in the following discipline:

Essential qualification and Experience requirement for the post of Senior Engineering Assistant (Electrical).

Sr, No.	Particular	Criteria
1.	Name of the Post	Senior Engineering Assistant (Electrical)
2.	Nature of Post	Outsourced
3.	No. of Posts	One
4.	Salary per Month	Approximately Rs.30,000/- per month (Consolidated)
5.	Age Limit	<=35 year
6.	Essential Qualification and Experience	i) Secondary (10 th) from recognized board/School. ii) Three years Diploma in Electrical Engineering with at least 60% marks or 6.5 CGPA from recognized board/College with a minimum of 05 Years experience in the relevant field or iii) B.E./ B.Tech in Electrical engineering with at least 60% marks or 6.5 CGPA from recognized University/Institution with a minimum of 03 Years experience in the relevant field.
7.	Desirable	- Knowledge of estimation, Labour laws and preparation of budget for construction works. - Knowledge of CPWD maintenance manual/GFR/GCC. - Software application like AutoCAD, MS Office, Excel and PowerPoint. - Good Letter drafting skills. - Good Communication skills.

8.	Roles and Responsibilities	<ul style="list-style-type: none"> - Handling institute Sub station - Manpower management - Managing and maintaining building services, such as lighting, heating, ventilation, fire system and lift system. - Evaluate the efficiency of electrical systems, and machinery components. - Collect, analyse, interpret and summarise data into written product reports. - Apply knowledge of electricity to design testing methods for different systems. - Procurement and maintaining stock of the material as per the requirement.
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I. Mode of Application:

The application should be submitted (online mode only) on the following google link by 12:00 Noon, 15, Apr.'23.

Google link: <https://forms.gle/rKzZyE9rzc44qY5p9>

Note: The application having low quality attachments will be rejected straight away without assigning any reason.

II. General terms and Conditions:

- i) The post is purely temporary basis.
- ii) The post is for a period of one year from the date of joining, initially and later extendable based on performance.
- iii) The selected candidate will have no right whatsoever to the permanent employment/regularization, etc.
- iv) No TA/DA will be paid for attending the written test/interview.
- v) Canvassing in any form will render a candidate ineligible.
- vi) Applicants in employment (govt. or any other organization) are required to submit a “No Objection Certificate” from the employer at the time of Written test/interview
- vii) Original documents of age proof/diploma/degree/mark sheet/experience must be presented at the time of written test/interview.
- viii) After expiry of the said period, employment shall stand terminated automatically unless the same is extended by the outsourced agent.
- ix) The employee shall strictly observe the code of conduct, Institute norms, Rules and polices prescribed by the institute from time to time during the period of deployment.
- x) The institute reserves the right to defer or cancel the advertisement at any stage of processing without assigning any reasons, if required.

Note: The aforesaid terms and conditions shall be supplementary and in addition to the terms of appointment order, which shall be issued to the selected candidate.

Any application submitted after the specified time and or with incomplete information will not be accepted.

**For and on behalf of the
Outsourced Agency.**